



ACCORDS

ADULT AND CHILD CENTER FOR OUTCOMES
RESEARCH AND DELIVERY SCIENCE

UNIVERSITY OF COLORADO
CHILDREN'S HOSPITAL COLORADO

International Data Analytic & Research Leads Task & Finish Group

Meeting #1

August 31, 2023 7 am MT

Agenda

Participants:	David Olds, Mike Knudtson, Petya Zeynelova, Lindsay Croswell, Emma Larkin, Daniel Boyle, Justine Menzies, Anna Lindberg (notetaker), Marte Dalane-Hval
Regrets:	Gail Radford Trotter
Not present	Sue Hillsden, Camerson Hurst
Chair:	David Olds
Note taker:	Anna Lindberg
1. Welcome & Apologies/regrets	
2. Overview of Task & Finish Group → David 5 minutes	<p>Goal: cross national consistency</p> <p>→ Development of shared understanding about how calculations are conducted, specifically around documentation of participant retention</p> <ul style="list-style-type: none"> • With a common operationalization of data elements, we can invoke thoughtful quality improvement activities. • Get a stronger sense of where things are going well, what kinds of challenges teams are encountering. • Moving towards a model in which participating countries will reflect on their own data, but also with one another on the other country's challenges and successes. • <i>Task & Finish group: narrow focus, particular time frame.</i>
3. Establish common ways of running analyses → Mike	<p>Mike has expertise here →</p> <ul style="list-style-type: none"> • Fundamental thing that's the same across countries: Encounter form after every time here's an interaction between nurse and client, that gets uploaded into some database that all of the analysts have access to. <ul style="list-style-type: none"> → Everything flows from that! If we can base our client retention calculations after that information, we're in a good place. → Come up with standards in terms of who to include in denominators and for what purpose? → Avoid everyone having a different definition for % of clients who finish program (if everyone is working off different definitions, then it gets tricky)



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	<p>Mike can share what he's done in the US/details for coding the data to estimate retention.</p> <p>➔ Look at document sent with agenda (Guidance on analysis of implementation data for supporting continuous quality improvement)</p>
4. Establishing Next Steps	Quality improvement activities...
5. Next Meetings	<ol style="list-style-type: none">1. Tuesday, October 10 at 7:00 AM MST2. Tuesday, December 12 at 7:00 AM MST3. Tuesday, January 9 at 7:00 AM MST
Action items	Anna to post recording to NFP International website and send email to participants. Participants review document sent to them (also posted on website) and send comments.