



ACCORDS

ADULT AND CHILD CENTER FOR OUTCOMES  
RESEARCH AND DELIVERY SCIENCE

UNIVERSITY OF COLORADO  
CHILDREN'S HOSPITAL COLORADO

## International Analytical and Research Leads Group

**November 6 (November 7 for Australia) 1-2pm MT**

**Participants:** Lindsay Croswell (Ontario), Amy Romagnoli (Ontario) Petya Zeynelova (Bulgaria), Martina Drobenova (Bulgaria), Emma Larkin (Northern Ireland), Mike Knudtson (PRC), Yu Gao (Australia), Chelsie Dryer (USA/NSO), Anna Lindberg (PRC, notetaker)

**Regrets and/or not present:** Sue Hillsden (England), Justine Menzies (Scotland), Nicole Hobson (England), Jennifer Scarr (BC), Penny Liao-Lussier (BC)

**Chair:** Deirdre Webb

**Notetaker:** Anna Lindberg/meeting recorded

Agenda Item	Notes
<b>Welcome/Introductions</b>	Welcome, Yu Gao!
<b>Review survey draft Deirdre sent regarding data reporting requirements for annual report</b>	The purpose of the survey is to assess your views on a list of items to be included in the revision of the Phase 4 & 5 Annual Reports. Please refer to email sent out by Anna 10/30 for draft of survey (just a Word document for now, and we'll move it to Qualtrics when finalized).
<b>Discussion: Review of phase 4 &amp; 5 annual report template: who should be involved?</b>	<p>What's the best way to collect input about this topic?</p> <p>Refer to Zoom recording for discussion</p> <p>Bottom line:</p> <ul style="list-style-type: none"> <li>- Rich conversation reflecting the expertise/knowledge of the challenges of data collection</li> <li>- Need to be realistic about what we need/should ask</li> <li>- Different countries have different needs</li> </ul> <p>Based off conversation, Deirdre will work on editing survey</p>
<b>Next steps</b>	Bring survey to 11/21 GCGG meeting to inform them of our plans.



## ACCORDS

ADULT AND CHILD CENTER FOR OUTCOMES  
RESEARCH AND DELIVERY SCIENCE

UNIVERSITY OF COLORADO  
CHILDREN'S HOSPITAL COLORADO

	<p>Send out survey early December: Clinical leads, data leads, anyone who participates in annual report should be the ones to eventually fill out survey.</p> <p>Organize meeting in early to mid-January comprised of 1-3 representatives from phase 4 (?) and 5 countries to look at results of survey and plan revisions to template accordingly.</p> <p>Deidre to revise survey – we will likely meet one more time before survey goes out so above timeline might shift a bit.</p> <ul style="list-style-type: none"><li>- Anna will work with Deirdre to decide upon a time and will send out invitation in the coming weeks.</li></ul>
<b>1. AOCB</b>	
<b>2. Date of Next Meeting</b>	Will send out schedule for 2025 meetings soon!