Prevention Research Center for Family and Child Health
ACCORDS (Adult and Child Center Outcomes Research and Delivery Science) University of Colorado School of Medicine | Children's Hospital Colorado Mailstop F443
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Nurse-Family Partnership® (NFP) International

International Analytical and Research Leads Group **July 10th (July 11th for Australia) 1-2pm MT** **Agenda**	
Participants:	Petya Zeynelova, Martina Drobenova, Mary-Ann Chanase, Lindsay Croswell, Amy Ramagnoli, Mike Knudston, David Olds, Deirdre Webb, Anna Lindberg Will update this list day of the meeting!
Regrets and/or Not present	Yu Gao, Lucy Georgieva, Sue Jack, Sue Hillsden, Sarah Tyndall, Emma Larkin, Frida Abel, Marte Dalane-Hval, Justine Menzies, Sharon Sainer, Chelsie Dryer, Blessing Lawrence, Jordan Sciandra, Gail Radford-Trotter, Penny Liao-Lussier,
Chair: **Note taker:**	David Olds Anna Lindberg/meeting recorded
1. New introductions	Welcome & Apologies/regrets Welcome Martina, Bulgaria's new Data Analyst!
2. Terms of Reference Agreement	We went over the TOR and Anna to make several minor changes – will send to all attendees via email for feedback or approval. Final version will be circulated after that! We are missing several countries today at the meeting so want to ensure all have the opportunity to give their input.
3. Output from Task & Finish Group	See document sent out with agenda regarding output from Task and Finish group
4. All country update re: data management since we last met	Challenges arise when systems are different across countries/regions. Ongoing conversation of determining positive/negative attrition - Petya's example of client moving out of the area to reunite with her partner Ontario – present attrition data with 'lost to follow-up' being a separate indicator entirely - Could it be assigned positive or negative based on nursing judgment? - Or 'aligned with program goals' instead of 'positive'? - Important to be able to record variance to the program goals.

		Why or why not is the program achieving what it was designed to achieve?
5.	**Next steps for Data Analytic Forum**	Review of phase 4 and 5 templates – comments from strategic leads/GCGG attendees indicating to look at data requirements for phase 4 and 5 templates. - Phase 4 and 5 – reporting requirements are large. - Post RCT phases – worth exploring what pieces can and should be reported on. - If you're doing that every single year, it is time consuming and labor intensive for the data analyst. - Need to ensure that every piece reported on is actually necessary info to have to limit the burden on nurses. Potential of bringing together input on this from CAG and Education Leads Forum – to reflect on scope of data gathering/information systems - Folks agree that bringing together these groups together to discuss Amy (Ontario): in preparation for annual report, colleagues are asking about what data is used for? - Are there things that we can omit from annual report process? - Restructuring/revising descriptions? - Common set of definitions for data? Recognition that it is difficult to restructure information systems etc.
6.	**Next steps**	Reach out to clinical counterparts in your country to discuss potential burdens of data gathering systems. Potential of a questionnaire to allow some time to consider issues and challenges? - We can begin crafting a survey with input from folks on today's call and maybe some clinical leads. - Bring together volunteers from each group to help develop survey to develop full scope of set of issues as starting point. Would it be better to focus specifically on finalizing document from Task and Finish Group? - Eventually leading to conversations around streamlining Will make an effort to bring together these two groups at a future meeting to reduce time burden!
7.	**AOCB**	
8.	**Date of Next Meeting**	November 6th 1 pm MT