



ACCORDS

ADULT AND CHILD CENTER FOR OUTCOMES
RESEARCH AND DELIVERY SCIENCE

UNIVERSITY OF COLORADO
CHILDREN'S HOSPITAL COLORADO

Prevention Research Center for Family and Child Health

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Nurse-Family Partnership® (NFP) International

**NFP Phase 3-4 Annual Review Meeting: [Country]
[Date]**

AGENDA

Attendees: [add here]

	Item	Leadership
1.	Welcome and introductions	Chair
2.	Review of progress from previous year’s Annual Report plans	Chair & International Consultant
3.	Celebrating successes <ul style="list-style-type: none"> Sharing successes of NFP in [Country] 	Chair All
4.	Annual report <ul style="list-style-type: none"> Reflections on the annual report [to include a brief summary presentation of key points from the report, including reflections on CME challenges and reported client and child outcomes] Discussion of learning gained, issues and themes emerging [specific areas of discussion can be agreed in advance by IC and Country chairperson] 	Chair, National Unit/National Implementation Team
5.	Client and family feedback [as available] <ul style="list-style-type: none"> Presentation and discussion 	National Unit (NU)
6.	CME temporary Variances agreed [as necessary] <ul style="list-style-type: none"> Report of findings Discussion and agreement of next steps 	National Unit All
7.	Agreement of action plans for 20[year] <ul style="list-style-type: none"> Discussion of proposed priorities, actions and follow up activities UCD support required in next year 	Chair International Consultant
8.	Research update [as necessary]	Chair/ country research lead
9.	Feedback on the process of completing and submitting the annual report	Chair
10.	Any other business	Chair