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ADULT AND CHILD CENTER FOR OUTCOMES
RESEARCH AND DELIVERY SCIENCE

UNIVERSITY OF COLORADO
CHILDREN'S HOSPITAL COLORADO

**Global Collaborative Guidance Group
Shadow Meeting #2
December 12, 2023
Agenda/Meeting Notes**

Participants:	Ontario, Nova Scotia, US NSO, Australia, Scotland, Norway, Northern Ireland, Bulgaria, NFP International leadership team
Apologies:	England Team
Not present	Claire Clack
Chair:	Deirdre Webb
Note taker:	Anna Lindberg/recorded meeting
1. Welcome	Welcome & Apologies/regrets
2. Notes from last meeting/feedback on docs	None at this time.
3. Opening Remarks	David is NOT retiring anytime soon. Will be further down the road! A lot of GCGG concept was designed around transition towards David's retirement, but process that has been set in motion by building this collaboration is still an important concept and will continue to work towards together! David has great hopes about our ability to work with and learn from one another.
4. Presentation: Progress to date	<p>Presentation will be posted on website – please find the slides there for more information or reach out to Anna or Deirdre for more info.</p> <p>Carolyn: Decision making slide → we haven't all been involved in CME Variances. Are there any thoughts around doing a test process/example/mock up of what this process may look like?</p> <p>Flora: structure around eligibility for variance → will that guidance be provided?</p> <p>When a new country comes on board and requests a CME variance, that issue would come to GCGG for discussion.</p> <p>Creation of scenario-based example for CME at next meeting?</p> <p>We accept and appreciate your feedback!!</p> <p>Organizational chart: You can see the full version on International website under "GCGG Resources"</p>



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	<p>Partnering countries: Annual reviews need to begin getting scheduled! Connect with Anna if you need help setting something up.</p> <p>Associated papers: Terms of Reference GCGG, Phase 5 Peer Review Annual report and QIR, Phase 3 Annual Report and Phase 4 Annual Report, Guidance doc for conducting your annual review: ALL of these can be found on International website AND will be posted in Teams folder so feedback can be given if desired.</p>
5. Timetable for Annual Reviews	<p>Be looking at calendars now— Norway/Scotland have theirs scheduled. Australia/BC in the process of being scheduled.</p> <p>Please reach out to Anna if you have something on the calendar! Also reach out to her if you need support setting up a date.</p>
6. Papers and Revised Templates: eligibility criteria, variances, adaptations	<p>Discussed this a bit during Deidre's slides!</p>
7. Discussion: Highlight any issues Eg Norway and Scotland questions	<p>Lindsay question: Do the peer-to-peer groupings stay the same year to year? Will they change annually? Something to discuss as we move forward together!</p>
8. Next Meetings(s)	<ul style="list-style-type: none">- February 15 1 pm MT- May 2 1pm MT- August 15 1pm MT- November 21 1pm MT
Action items	<p>Anna to share document with info regarding dates for peer reviews for the next year: plan to have that sent out before the end of this year.</p> <p>Anna to create Teams folder so countries can give feedback on documents</p> <p>Anna to share out meeting minutes, recording, Teams link, presentation, and other materials in the coming days.</p>